

Minnesota Palomino Horse Exhibitor's Guide To Speedy Registration at MPHE shows:

Come prepared. Everything you need for registration should be in this newsletter or in your possession. You can have it ready ahead of time. This will limit the amount of time you spend registering at the show.

Registration Materials Needed:

- 1) Two (2) Copies (already made) of your horses **Palomino registration papers**. We don't need Quarter Horse registration papers.
- 2) One (1) Copy (already made) of your current **PHBA membership cards**. Be sure this includes one (1) copy of the owner's PHBA membership card and the rider's / exhibitor's PHBA membership card, if they are different.
- 3) Two (2) Copies (already made) of current negative **Coggins test papers**. One of these copies is not turned in at the registration table, but will need to be placed on the front of your stall for inspection by the show veterinarian.
- 4) A **signed check** made out to Minnesota Palomino Horse Exhibitor's Association (MPHE).
- 5) A completed copy of the **MPHE Class Entry Form and Agreement** for each class /each day (the copies we use at the registration table are in triplicate, but you should make three copies if you use the one in the newsletter, if you will show in the same classes each day.) These are also available on the website.
- 6) A completed copy of the **MPHE Entry Form Summary** for each day with the correct day circled at the top.
- 7) Establish a "**back number**" for each horse you will be showing. The number will go with the horse, not the exhibitor.

At The Registration Table You Will Need To:

- 1) **Present completed materials** to the people working with registration at the registration desk.
- 2) Sign the **Master List** and make sure no other exhibitor has your "back number".
- 3) Complete the **Tab Sheet**
- 4) **Be patient**, we are all volunteers who want to make the show as enjoyable as possible 😊.